

**Financial Policy & Procedure Instructions Manual
FPI C-6 Special Course Fees**

REVISED 11/9/04

Special course fees are those mandatory fees that a student is assessed when enrolling in specific courses which have cost-intensive components which cannot be provided through tuition. These costs will be for such items as required equipment rental, animal maintenance, travel for field trips, required "special" expendable materials, etc. Special course fee revenues must be used for costs directly related to the classes for which they are charged.

Charges for Technology provide general access to state-of-the-art instructional technology, reduce the costs of technology for each student by pooling the resources of all students, provide a competitive advantage to students who attend Colorado State University, and direct sufficient funding to these specific purposes. This charge is not intended to be a "use fee" as defined by the CCHE manual and therefore is assessed to all students regardless of whether they actually use the equipment or whether they are enrolled in a course in the specific college for that semester.

Technology Fees are a university fee used to support the implementation of technology that will be available to all students across individual college boundaries. This fee is administered in three main areas: library technology, web technology and infrastructure technology with the ability to enhance other central technology as needed.

The Special Course Fee Manual is maintained by the Provost/Academic Vice President's Office and can be found at http://www.provost.colostate.edu/index.asp?url=old_man1

The Charges for Technology Manual is maintained by and located at the Academic Computing and Network Services (ACNS)'s website
<http://www.colostate.edu/services/acns/ChargesforTechnology.html>

The University Technology Fee Mission Statement and Bylaws are maintained by and located at the Academic Computing and Network Services (ACNS)'s website
<http://www.colostate.edu/services/acns/utfab/index.html>