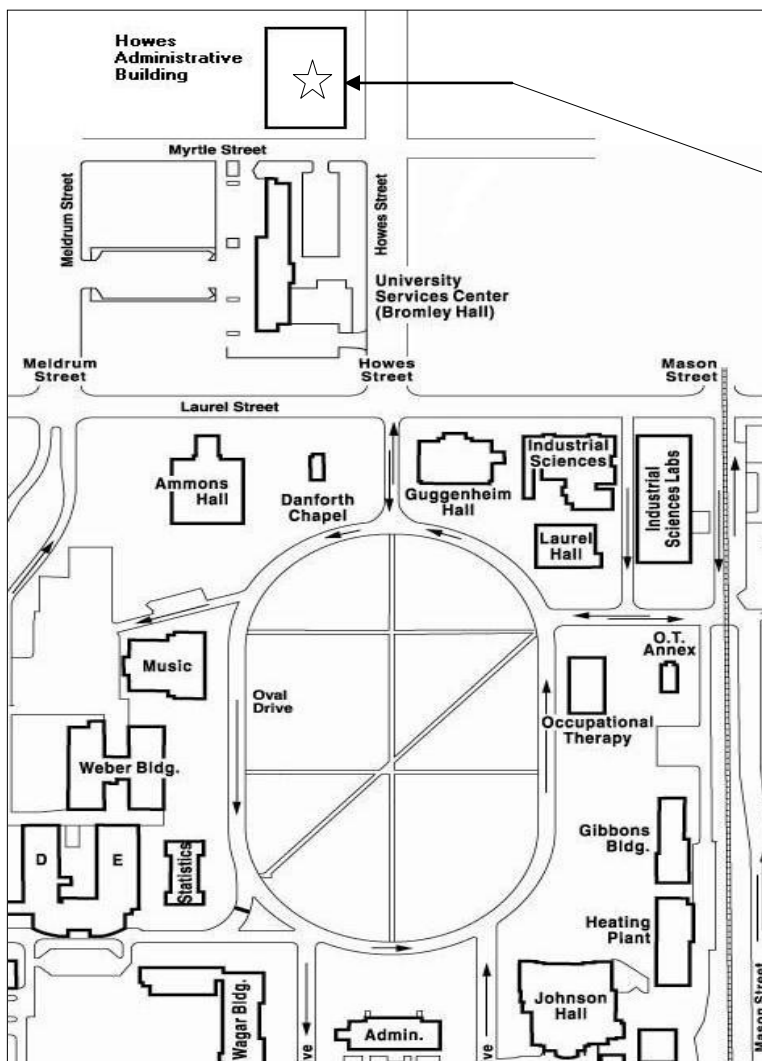


## Hiring & Employing Foreign Nationals

The University is required to comply with numerous federal and state tax withholding and reporting requirements when making payments to nonresident alien individuals. Because these requirements are extremely complex, new foreign national employees are required to meet with the Foreign National Tax Administrator.

After the SSN has been received, please have the individual contact the Foreign National Tax Office **via email** at [bfs\\_foreignntax@mail.colostate.edu](mailto:bfs_foreignntax@mail.colostate.edu), requesting an appointment.

*Meetings with the Foreign National Tax Office are by appointment only and should be requested only by email to [bfs\\_foreignntax@mail.colostate.edu](mailto:bfs_foreignntax@mail.colostate.edu).*



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