

CANNIBALIZE AN ASSET

Surplus is the only department with the authority to process an asset retirement for the reason of “Cannibalization” or “Equipment Released”





Transactions

Accounts Receivable

- [Cash Control](#)
- [Customer Credit Memo](#)
- [Customer Invoice](#)
- [Customer Invoice Writeoff](#)
- [Customer Invoice Writeoff Lookup](#)
- [Payment Application](#)

Budget Construction

- [Budget Construction Selection](#)

Financial Processing

- [Advance Deposit](#)
- [Adjustment/Accrual Voucher](#)
- [Budget Adjustment](#)
- [Cash Receipt](#)
- [Disbursement Voucher](#)
- [Distribution of Income and Expense](#)
- [General Error Correction](#)
- [Indirect Cost Adjustment](#)
- [Internal Billing](#)
- [Internal Order](#)
- [Pre-Encumbrance](#)
- [Intra-Account Adjustment](#)
- [Single Sided Budget Adjustment](#)
- [Transfer of Funds](#)
- [Work Order Authorization](#)

Purchasing/Accounts Payable

- [Contract Manager Assignment](#)
- [Payment Request](#)
- [Receiving](#)
- [Requisition](#)
- [Shop Catalogs](#)
- [Vendor Credit Memo](#)

Travel

- [Travel Arranger](#)
- [Travel Authorization](#)
- [Travel Reimbursement](#)

Administrative Transactions

Capital Asset Builder

- [Capital Asset Builder AP Transactions](#)
- [Capital Asset Builder GL Transactions](#)

Capital Asset Management

- [Asset Manual Payment](#)
- [Barcode Inventory Process](#)
- [Asset Year End Depreciation](#)

Financial Processing

- [Cash Management](#)

Custom Document Searches

Financial Transactions

Accounts Receivable

- [Customer Invoices](#)
- [Customer Credit Memos](#)
- [Customer Invoice Writeoffs](#)
- [Cash Controls](#)
- [Payment Applications](#)

Capital Asset Management

- [Asset Maintenance](#)

Effort Certification

- [Effort Certification](#)

Financial Processing

- [Disbursement Vouchers](#)

Purchasing/Accounts Payable

- [Electronic Invoice Rejects](#)
- [Payment Requests](#)
- [Purchase Orders](#)
- [Receiving](#)
- [Requisitions](#)
- [Vendor Credit Memos](#)

Travel

- [Travel Authorization](#)
- [Travel Reimbursement](#)

Lookup and Maintenance

Capital Asset Builder

- [Pre-Asset Tagging](#)

Capital Asset Management

- [Asset](#)
- [Asset Global \(Add\)](#)
- [Asset Location Global](#)
- [Asset Payment](#)
- [Asset Retirement Global](#)

Chart of Accounts

- [Account](#)
- [Account Global](#)
- [Account Delegate](#)
- [Account Delegate Global](#)
- [Account Delegate Model](#)
- [Account Delegate Global From Model](#)
- [Object Code](#)
- [Object Code Global](#)
- [Organization](#)

Balance Inquiries

General Ledger

- [Available Balances](#)
- [Balances by Consolidation](#)
- [Cash Balances](#)
- [General Ledger Balance](#)
- [General Ledger Entry](#)
- [General Ledger Pending Entry](#)
- [Open Encumbrances](#)

Reports

Accounts Receivable

- [Billing Statement](#)
- [Customer Aging Report](#)
- [Customer Invoice](#)

Effort Certification

- [Duplicate Certifications Report](#)
- [Effort Certification Extract Build](#)
- [Outstanding Certifications by Chart/Org/Report](#)
- [Outstanding Certifications By Report](#)

General Ledger

- [Trial Balance](#)

1099 Process

Record Maintenance

- [Payer](#)
- [Payee](#)
- [Payment](#)
- [Process Extract History](#)
- [Payee 1099 Forms](#)
- [1099 Exception Report](#)

Asset Lookup * required field

Tag Number: <input type="text" value="228863"/>	Asset Number: <input type="text"/>
Organization Owner Chart Of Accounts Code: <input type="text" value="CO"/>	Organization Owner Organization Code: <input type="text"/>
Organization Owner Account Number: <input type="text"/>	Owner: <input type="text"/>
Campus: <input type="text" value="MC"/>	Building Code: <input type="text"/>
Building Room Number: <input type="text"/>	Asset Type Code: <input type="text"/>
Asset Status Code: <input type="text"/>	Asset Condition: <input type="text"/>
Vendor Name: <input type="text"/>	Manufacturer: <input type="text"/>
Model Number: <input type="text"/>	Serial Number: <input type="text"/>
Create Date From: <input type="text"/>	Create Date To: <input type="text"/>
Asset Representative Principal Name: <input type="text"/>	Organization Inventory Name: <input type="text"/>
Asset Description: <input type="text"/>	Organization Text: <input type="text"/>
National Stock Number: <input type="text"/>	Government Tag: <input type="text"/>
Old Tag Number: <input type="text"/>	Organization Tag Number: <input type="text"/>
Total Cost: <input type="text"/>	Payment Sequence Number: <input type="text"/>
Payment Purchase Order Number: <input type="text"/>	Payment Document Number: <input type="text"/>
Retirement Date From: <input type="text"/>	Retirement Date To: <input type="text"/>
Retirement Period Code: <input type="text"/>	Retirement Fiscal Year: <input type="text"/>

One item retrieved.

Actions	Asset Number	Tag Number	Organization Owner Organization Code	Building Code	Asset Status Code	Asset Description	Asset Type Code	In-Service Date
edit cancel renew return merge separate	9785	228863	3041	4621	A	BALE PROCESSOR	00031ME	06/30/1989

Export options: [CSV](#) | [spreadsheet](#) | [XML](#)

CREATE AN EDIT DOCUMENT TRANSFER TO SURPLUS TO REQUEST RETIREMENT



Logged in User: rdrenth@colostate.edu | Logout

Doc Nbr: 8753005 | Status: INITIATED

1 AM 04/22/2016

Enter the reason for the document in the description and include the details in the explanation field

collapse all
required field

Document Overview hide

*** Description:** Asset has been cannibalized

Explanation: this asset no longer had use in its original configuration and was parted out to create/maintain other units.

Asset Detail Information hide

Old	New
Asset Detail Info	Asset Detail Info
Asset Number: 9785	Asset Number: 9785
Organization Owner Chart Of Accounts Code: CO	Organization Owner Account Number: 2288400
Organization Owner Account Number: 2143400	Owner: CSU
Organization Owner Organization Code: 3041	Acquisition Type Code: New
Owner: CSU	* Asset Condition: Poor-Beyond Repair
Acquisition Type Code: New	* Asset Description:
Asset Status Code: A	* Asset Type Code: 00031ME
Asset Condition: Good-Operational	Vendor Name: CASE IH
Asset Description: BALE PROCESSOR	Manufacturer: CASE IH
Asset Type Code: 00031ME	Model Number: 8610
Vendor Name: CASE IH	Serial Number: CFH0036022
Manufacturer: CASE IH	Tag Number: 228863
Model Number: 8610	Old Tag Number:
Serial Number: CFH0036022	Government Tag:
Tag Number: 228863	National Stock Number:
Old Tag Number:	Last Inventory Date: 08/12/2011
Government Tag:	Create Date: 06/30/1989
National Stock Number:	Fiscal Year: 2010
Last Inventory Date: 08/12/2011	
Create Date: 06/30/1989	
Fiscal Year: 2010	

Name:		Name:	<input type="text"/>
Address:		Address:	<input type="text"/>
City:		City:	<input type="text"/>
State:		State:	<input type="text"/>
Postal Code:		Postal Code:	<input type="text"/>
Country:		Country:	<input type="text"/>
		Update Last Inventory Date:	<input type="button" value="Update"/>

- Organization Information ▶ show
- Payments ▶ show
- Payments Lookup ▶ show
- Land Information ▶ show
- Asset Depreciation Information ▶ show
- Warranty * ▶ show
- Repair History ▶ show
- Components ▶ show
- Lookup Related Capital Asset Document(s) ▶ show
- View Purchasing/Financial Asset Documents ▶ show
- Notes and Attachments (0) ▼ hide

Notes and Attachments						
	Posted Timestamp	Author	* Note Text	Attached File	Notification Recipient	Actions
add:			PHOTO OF REMAINING PARTS TO BE USED ON FUTURE PROJECTS	<input type="button" value="Choose File"/> <input type="text" value="No file chosen"/> <input type="button" value="CANCEL"/>		<input type="button" value="add"/>

Ad Hoc Recipients ▼ hide

Ad Hoc Recipients					
Person Requests:					
	* Action Requested		* Person		Actions
	APPROVE ▼		DEPT. HEAD 🔍		<input type="button" value="add"/>
Ad Hoc Group Requests:					
	* Action Requested	* Namespace Code	* Name		Actions
	APPROVE ▼	<input type="text"/>	<input type="text"/> 🔍		<input type="button" value="add"/>

Route Log ▶ show

ATTACH ANY AND ALL DOCUMENTATION SUPPORTING THE REQUEST

