1. **Procedure Title:** International Agreements/Export Control

2. **Procedure Purpose and Effect:** Agreements to procure goods or services from international vendors and contractors or those containing export control provisions create unique risks for the University.

3. **Application of Procedure:** This procedure applies to the Office of Contracting Services, the procuring department and the University’s Export Control Administrator.

4. **Exemptions:** None.

5. **Definitions:** None.

6. **Procedure Statement:**

   The University’s Export Control Administrator must review and approve the following contract types:

   A. All contracts with vendors or service providers whose sole place of business is outside the United States.

   B. Contracts wherein the University is providing good or services to a client or customer located outside the United States.

   C. Contracts containing terms and conditions that incorporate, reference or are subject to the Export Administration Regulations or the International Traffic in Arms Regulations.

7. **Reference and Cross-References:** None.

8. **Forms and Tools:** None.