



# FERPA Release – Financial and Billing Information

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The release of student records, including billing and payment information, at Colorado State University is bound by federal law (FERPA). FERPA restricts the type of information the university can share with individuals (including parents) and entities outside of Colorado State University unless specifically authorized, in writing, by the student. **By signing this form you grant permission for Business and Financial Services to release all financial and billing information to the individual(s) listed below for your student account or Federal Perkins Loan/Health Professions Student Loan/Webster Barnes Loan or both.\***

### Requested by (Student):

\_\_\_\_\_  
Last, First

\_\_\_\_\_  
CSU ID

\_\_\_\_\_  
Phone

**Released to (Recipient):**  Student Account

Perkins/HPSL/Webster Barnes Loan(s)

Both

\_\_\_\_\_  
Last, First

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Address

\_\_\_\_\_  
Email

\_\_\_\_\_  
City, State, Zip

**Released to (Recipient):**  Student Account

Perkins/HPSL/Webster Barnes Loan(s)

Both

\_\_\_\_\_  
Last, First

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Address

\_\_\_\_\_  
Email

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### Return the completed form along with a copy of a photo ID:

- In person - Howes Street Business Center located at 555 S Howes St, Room 110
- By mail – Business & Financial Services, 6024 Campus Delivery, Fort Collins, CO 80523
- By email – [AROperations@colostate.edu](mailto:AROperations@colostate.edu)
- By Fax – 970-491-2452

BFS Use Only

\_\_\_\_\_  
Received  
\_\_\_\_\_  
Date

\*If at any time you no longer wish for Business and Financial Services (BFS) to communicate with any of the above listed recipients regarding your account, you must notify BFS, in writing, by mail or email at one of the above listed addresses.